



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

REQUEST FOR PROPOSAL

Date: _____
RFP No.: _____

Name of the Company: _____
Address: _____
Business Permit No.: _____
TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

(Sgd.)
CHRISTOPHER E. BANDOJO
Supply Officer IV, Buyer Section

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description		QTY	Approved Budget for the Contract (ABC)	OFFER					
				Price			Compliance with Technical Specifications (please check)		Remarks
							Yes	No	
				QTY	Unit Price	Total Price			
Purchase of Materials for Installation of Emergency Steel Fire Exit at GV									
1	¼" thk. x 8" C Channel	4 pieces	19,360.00						
2	3"Ø S40, G.I. Pipe	6 pieces	13,530.00						
3	1½"Ø S40, G.I. Pipe	18 pieces	17,640.00						
4	¼" x 3" x 3" Angular Bar	20 pieces	31,200.00						
5	¼" x 2" x 2" Angular Bar	5 pieces	4,600.00						
6	¼" x 3" Flat Bar	15 pieces	15,825.00						
7	½"Ø Round Bar	38 pieces	6,650.00						
8	¾"Ø Dyna Bolt	40 pieces	1,520.00						
9	½"Ø Dyna Bolt	30 pieces	1,500.00						
10	Masonry Drill Bit Chuckless 1/4"	2 pieces	444.00						
11	Masonry Drill Bit Chuckless 3/8"	2 pieces	486.00						
12	Masonry Drill Bit Chuckless 1/2"	2 pieces	840.00						
13	Steel Cutting Disc 14" x ½" x 1" (as per sample)	5 pieces	1,000.00						
14	Welding Rod	2 boxes	3,560.00						
15	Red Oxide Paint	3 gallons	1,158.00						

Item Description		QTY	Approved Budget for the Contract (ABC)	OFFER					
				Price			Compliance with Technical Specifications (please check)		Remarks
							Yes	No	
				QTY	Unit Price	Total Price			
Purchase of Materials for Installation of Emergency Steel Fire Exit at GV									
16	Chocolate Brown (QDE)	3 gallons	1,314.00						
17	Paint Thinner	2 gallons	424.00						
18	Paint Brush 2" (quality)	6 pieces	144.00						
19	Cement, 40kg	10 bags	2,950.00						
20	¾"Ø Gravel	1 cu.m.	1,350.00						
21	Sand (bistay)	30 bags	1,950.00						
22	Leather Gloves (for welding)	4 pairs	2,800.00						
	Total Amount, PhP		130,245.00						
	PR# 08-05-02 PFMO		GRAND TOTAL, PHP						

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

Dennis L. Lim
Canvasser

Payment Terms: _____

Delivery Period: _____

(Signature over Printed Name)

Landline: _____

Mobile No.: _____

E-Mail: _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within _____ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

10. Liquidated damages equivalent to the one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PLM shall rescind the contract once the cumulated amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.